

3040.2  
COMMITTEES

Building the Network Committee Chair  
Job Description  
(approved 8/16)

It is the responsibility of the building the network committee chair to oversee the work of this committee. The goal of the building the network committee is to create and sustain a coalition of stakeholders, including but not limited to parents, educators, and community leaders, that advocates to meet the needs of gifted children in Illinois. The committee chair is a board member who designates a committee.

General duties:

1. To oversee the creation of the annual action plan which includes committee goals, activities, a timeline for those activities, and budget.
2. To submit the annual action plan to the president for review.
3. To prepare a final draft of the committee's annual action plan for submission to the board of directors at its January board meeting.
4. To hold committee meetings for the purpose of accomplishing the activities enumerated in the committee's approved annual action plan.
5. To solicit the help of the president and/or board of directors to meet the goals as outlined in the annual action plan.
6. To promote membership as outlined in the action plan.
7. To seek out methods for collaboration with universities, private schools, private sector businesses, other professional organizations and other stakeholders to understand and advocate to meet the needs of gifted children in Illinois.
8. To attend meetings as called by the president.
9. To maintain an action plan copy and copies of other important documents to be passed on to the next chair.